

Constitution and Bylaws for the Winston and Martha Robinson Ash Family Reunion

Article 1: Name

Section 1: This body shall be known as the Ash Robinson Family Reunion, Inc.

Article 2: Objective

Section 1: The objective of this reunion is to meet, fellowship, socialize and become acquainted with the descendants of the late Winston Ash & Martha Robinson Ash.

Article 3: Mission

Section 1: The mission of this reunion is to strengthen the family circle, to become acquainted with one another, to encourage and support one another in our endeavors to aide one another in times of crises or distress, and to become united as a family as we love, care for, enjoy, and fellowship one with the other.

Article 4: Membership

Section 1: The membership of this reunion shall be the children, spouses, grandchildren, great grandchildren, great- great grandchildren and all remaining connections of the late Winston Ash & Martha Robinson Ash.

Article 5: Associate Members

Section 1: Any personal friend associated or connected with a family member may become an associate family member by affiliation, working and supporting the Ash Robinson Family Reunion, Inc.

Article 6: Chapters

Section 1: There shall be one group of family members known as chapters established in various states where family members reside and organize as a group to host a family reunion.

Article 7: Meetings

Section 1: This reunion will meet for a celebration once every two (2) years during the third week of July. This would be Thursday, Friday, Saturday and ending on Sunday.

Section 2: The Reunion Officers will meet twice a month via conference call. The President or Vice President will serve as host for the meetings. A conference call in number and agenda will be provided to all officers prior to the meeting. Meetings will be set up based on availability of every officer.

Article 8: Funding

Section 1: There will be dues collected by the Reunion Treasurer / Assistance Treasurer which will be deposited to an established account and disbursed to the host chapter in accordance with the accommodations and preparations needed to cover the incurred expense of entertaining the reunion in its area, state or locality. Dues will be collected beginning January 1

of the off year and ending December 31 of the off year. Dues can be paid in full, monthly or quarterly during the collection year. **All dues must be paid by December 31.**

The dues will be paid as following:

- Adult - \$10.00 per month
- 9- 17 years - \$5.00 per month
- 8- 4 - \$2.00 per month
- 3- Under - free

Section 2: Funds are to be distributed to the host chapter on or before January 15, of each reunion year. The host chapter will submit all receipts to the Treasurer / Assistant Treasurer in accordance to the Bylaws. All funds remaining in the account after the reunion will be used to fund all future reunions. Quarterly reporting will be available to all members to track dues paid and balance owed. The report will also outline how funds have been disbursed to cover reunion costs.

Section 3: If a chapter hosting the reunion is not strong enough to function on its own, it may function along with another state or city that is in close proximity to its location.

Article 9: Officers

Section 1: This body shall hold an election of officers every four years during its regular scheduled reunion meeting. The officers will be as follows: President, Vice President, Secretary, Assistant Secretary, Treasurer, Assistant Treasurer and Historian

Section 2: These officers may serve a term of four (4) years and may be re-elected to serve no more than eight (8) years in succession. If an elected officer is unable to fulfill his/her duties the officer may resign in writing to the President. If the **President** is the resigning officer, then his/her resignation must be forwarded to the Vice President. The President or Vice President will call an emergency meeting with the other officers to determine what guidelines will be used to fill the vacant position.

Section 3: President of the reunion cannot serve as President of a host chapter at the same time.

Section 4: There shall be officers appointed as follows: Chaplain, Parliamentarian. These officers will be appointed by the host chapter.

Article 10: Duties

Section 1: The duty of the President will be to conduct all business meetings for the reunion. Assign or choose committees as deemed necessary for carrying out the desires and wishes as agreed upon by the body and promoting pride, dignity and love for one another among the family. The President will sign off on all final reunion preparations with the Host President.

Section 2: The Vice President will fulfill the duties and responsibilities of the President should he/she is absent or incapacitated at the time of any regular scheduled meeting of the family reunion. The Vice President will sign off on all final reunion preparations with the Host President.

Section 3: The Secretary will keep an accurate record of all our proceedings for the reunion and prepare the same for publication. The Secretary will manage all record keeping data. A copy of

all proceedings will be distributed to the President of each local chapter and one to the Master of our website page. The Secretary will work closely with the Assistant Secretary to maintain and distribute all records.

Section 4: The Assistant Secretary will assume the duties of the Secretary should she/he be absent or incapacitated at the time of any regular scheduled meeting of the reunion. He /She will record and keep an accurate record of all proceedings at all times in the event that the Secretary's records are absent, missing or destroyed.

Section 5: The Treasurer / Assistant Treasurer will receive and track all funds due to the reunion. The Treasurer will pay bills and allocate funds to host city, giving a receipt or signed statement of receipt, or expenses as authorized by the President and signed by the President to the Secretary for record keeping. If the Treasurer is unavailable to disburse funds, the Assistant Treasurer will disburse funds. The Assistant Treasurer will follow the same guidelines in disbursing and recording as the Treasurer. Funds will be deposited into a financial institution chosen by the Treasurer and approved by the executive officers (This means the elected officers).

Section 6: The Historian will do research, compile information and record any findings of information that will increase knowledge of the family history and background or of any descendants of or family members of Winston Ash & Martha Robinson Ash.

Article 11: Duties of Appointed Officers

Section 1: The Chaplain will take charge of the devotion or lead the body in prayer at all business meetings of the reunion.

Section 2: The Parliamentarian will study, observe, and advise the family in all legal matters and in the conducting of parliamentary procedures.

Section 3: A website page has been designed to capture data that will be used to reach family members and co. It is currently up and running. The startup cost was \$45.00. The remaining cost of maintaining the website is \$19.99 per month. The total cost is \$264.89 for a twelve month cycle. This cost will be covered from dues collected from family members. The website will be managed by the assigned Webmaster. Because of the sensitivity of some of the material, this site will be managed by a member of the Reunion Committee. If there is no one on the Reunion Committee capable of fulfilling the responsibilities of the Webmaster, The President and Vice President will select a candidate. The President of the committee will oversee this site along with the Webmaster. The Webmaster will be in charge of requesting whatever assistance or information that may be needed or is noteworthy to keep the family abreast of reunion activities. You may view it at: www.ashrobinsonreunion.com

Article 12: Policy and Planning

Section 1: This will be a standing committee that will establish rules and regulations for the enforcing and caring out the aims and goals of the Constitution and Bylaws for this Family Reunion. It will give advice and assist with setting guidelines for any overall projects involving giving assistance, such as support, gifts and or scholarship etc. That the body has agreed upon.

Article 13: Recognition

Section 1: Any family or associate family member will be recognized for scholastic achievements, attending institutions of higher learning, graduation, job promotion, newlyweds, new births, anniversaries, long life lived, number of reunions attended and economic achievements.

Article 14: Scholarship

Section 2: This reunion will have a scholarship program that will give aide to students or a student in accordance with guidelines set by a committee. Students graduating from high school and college in the year prior to and year of the reunion will be eligible. Rules having been accepted and agreed upon by the body will become a part of this constitution.

Section 3: The name of this scholarship fund has been established as the Winston & Martha Robinson Ash Scholarship Fund.

Article 15: By-Laws

Section 1: This Constitution will be the guide, rules and regulations for this Family Reunion. They may be changed, or amended only by a two-third (2/3) majority vote of all members present at any given meeting of the reunion, having given notice of requested change twelve (12) months prior to present meeting. Desired change must be submitted in writing for presentation.

Section 2: Each host chapter will enforce its own rules and regulations for the planning of the reunion in their state. In enforcing chapter rules and regulations, the host chapter president must work closely with the Reunion President and Vice President in keeping with the Bylaws set by this Constitution.

Section 3: Every Reunion Celebration will be planned for the third week of July (Thursday, Friday Saturday & ending on Sunday) unless prior arraignment has been agreed upon.

Section 4: Every celebration will include some form of get acquainted event including a worship service, a recreational activity, planned by the host chapter, and a banquet including a period of memory, honoring our descendants and those family members who have passed away since our last reunion. The reunion will end with a form of spiritual devotion in the form of a prayer, breakfast or a worship service. After this service, we will say our final farewells and the benediction.

Article 16: Business Meetings

Section 1: There will be at least one (1) business meeting at every gathering of the family.

Section 2: Each chapter will have as its voting representative its elected officers, they being the President, Vice President, Secretary, Assistant Secretary, Treasurer, Assistant Treasurer and Historian or their proxy should one of them be absent.

Section 3: Any member desiring may attend the meeting, having no voting power. Only the before named officers will have voting power in regular meeting sessions.

Section 4: All Business meetings will open and close with prayer.

Article 17: Order of Business

Section 1:

Song

Scripture

Prayer

Reading of last minutes (for adoption)

Treasures Report (for information)

Old Business

New Business

Goals for the future

Setting of the next gathering

Reading of prepared minutes (for correction)